

M.E. LAZERTE

2010 GRAD INFORMATION



Compulsory Grad Meeting

Thom Elniski Gym
Wednesday, May 26, 2010
Block 4

Commencement

Shaw Conference Centre
9797 Jasper Avenue
Thursday, May 27, 2010
Doors: 6:00 PM
Ceremony: 7:00 PM

Banquet

Shaw Conference Centre
9797 Jasper Avenue
Friday, May 28, 2010
Doors: 5:15 PM
Supper and Dance: 6:30 PM – 12:00 Midnight

Graduation Eligibility Criteria

In order to be eligible to participate in Commencement, a Grade 12 student must:

- have 90% attendance (less than 10% unexcused absences). The school will only record an absence as excused if parents/guardians report the reason for the absence to the main office within one week of the absence. Medical documentation must be provided for chronic absenteeism. Parents/guardians must also notify the main office within one week of the absence if they notice any discrepancies in attendance, as communicated in SchoolZone or through the automated phone system.
- be a student in good standing by abiding by all M.E. LaZerte School rules and behaviour expectations.
- be on track to complete their high school diploma by the end of June.
- have no outstanding school fees or books
- have paid grad fees.

If you wish to participate in Commencement this year you will have to provide the Grad Advisor a completed Application Form by February 12, 2010.

Graduation Commencement Ceremony

Due to the size of the graduating class, **each student will be guaranteed the opportunity to purchase up to 4 guest tickets for the Commencement Ceremony at \$5.00 per ticket from April 12 - May 14.** No tickets will be sold April 29 - May 5.

At the time of original purchase students can put their name on a waiting list for a maximum of two more tickets. Any tickets left after May 14 will be sold to the students on the waiting list on a first come, first served basis up until May 20. No tickets will be available at the door.

Photographers from Lifetouch have been contracted by the school to take pictures of the students after they have crossed the stage. **To ensure that all graduates and their families enjoy the ceremony, photographs during the ceremony may only be taken from your seat.** We will set aside approximately half an hour after the ceremony for families to take pictures on the stage.

Graduation Fee

Only students who have paid the \$65.00 Graduation Fee and met all other requirements will be allowed to participate in Commencement. This fee covers the following:

gown and V-Stole rental	lighting
souvenir cap and tassel	miscellaneous expenses
program booklet	facility rental
stage decorations	
sound equipment	

Gown Rental and Sizing

Gown sizing will take place during Grad Photo Bookings. Students must present school ID.

Distribution of Grad Gowns

Gowns will be distributed Wednesday, May 26 after the Block Four Compulsory Grad Information Meeting and must be returned on Thursday, May 27 immediately following the commencement exercises. The company that we rent the gowns from picks them up that night. These gowns are in great demand during this time of the year and are shipped all over Canada after being cleaned. **If gowns are not returned that night, students will be billed the cost of shipping them back (approximate cost \$10.00) providing the gown and V-Stole are returned to the school by June 2, 2010.**

After that the student will be billed the cost of the gown and the V-Stoles (approximately \$95.00). The company provides us a list of the students who did not return their gowns the night of the Ceremony. All gowns and V-Stoles are bar coded indicating which student received each item.

Grad Banquet Tickets

Only students who have paid their school fees may purchase banquet tickets.

Banquet Tickets will be sold through Accounting beginning **April 12 - 28 and again from May 6 to May 20.**

There is a minimum of 8 to a maximum of 10 people per table. A few exceptions may be made for a table of 11 depending on the location of the table. Students are encouraged to sit with their families. Priority in table seating will be given first to students who will have a party of 8, 9 or 10 at their table. After that tables will be filled to a minimum of 8 and a maximum of 10. Students must provide the names of all their guests. **Any changes to table seating must be made by May 20.**

There will be no reserving of tables prior to payment for all seats at that table.

The price of banquet tickets will be determined in late February once the menu is selected. At this time we are estimating the cost to be approximately \$50.00 per ticket. Grads must pay for their own banquet ticket.

Tickets may be purchased using a cheque, cash, Visa, Master Card or Debit Card. **No cheques will be accepted after May 14. Last day of sales will be May 20.**

Graduation Pictures

Lifetouch will be in the school **November 16 – 20** to take graduation pictures. Appointments will be scheduled from 12:30 P.M. to 8:15 P.M. each day. Students are encouraged to not schedule appointments during class time. Please read the grad photo information carefully.

Only students who have paid their grad fee, their school fees, their grad photo sitting fee will be allowed to book their grad photo appointment during the week of October 19-23.

Retakes will be **March 4 and 5.**

Only pictures taken by Lifetouch will be in the yearbook and on the composite poster. If students decide to have their picture taken elsewhere they should book to have Lifetouch take one photo at a cost of \$6.00.

Composite posters, stage pictures and certificates will be available to all graduates during exam week in June.

Class Rings

Intergold will be in the school during specified lunch hours with a complete selection of class rings for viewing. Watch the Voyageur News for specific dates. Print material including pricing is available in Student Services. Students must provide a \$100.00 deposit to order a ring.

Program Covers and Certificates

Graduating students will have the opportunity to submit original art work based on this year's graduation theme for the Commencement and Banquet Program Covers and for the Graduation Certificate. Watch the Voyageur News for further details.

Grad Fashion Show

The **Fashion Show is scheduled for March 16, 2010.** Students interested in modelling should watch for announcements regarding an information meeting and for details regarding the purchase of tickets.

Valedictorian

Our valedictorian will be selected based on demonstration of high academic achievement combined with involvement in athletic, leadership and other extra-curricular activities throughout his or her three years at LaZerte. The valedictorian speech will be delivered at the commencement ceremony.

Banquet Speeches

Students will be given an opportunity to apply to give one of the following speeches at the Grad Banquet

Grace

Class History

Toast to the Parents

Toast to the Teachers

Slide Show

All students are encouraged to present photos for inclusion in this year's grad slide show.

Important Dates Regarding Graduation 2010

September 14, 2009 - January 18, 2010 February 8, 2010 - May 26, 2010	90% Attendance Required monitored on a regular basis
September 2009- June 2010	Academic Success Must be successfully working toward meeting the required credits for an Alberta High School Diploma
August 24, 2009 - February 12, 2010	Hand in a Grad Activities Intention Form to Counselling when you can show that you have met the following requirements: \$65.00 Grad Fee paid in full; all school fees paid; no outstanding books; your present timetable and previous credits earned indicate you should earn your high school diploma this school year; your attendance is 90% or higher
September 29, 2009	Grad Information Evening
October 1 – October 30	Check with M. Sereda in Student Services to see if you are registered in all the right credits to receive your High School Diploma this year You may be able to earn any extra credits you need through Work Experience, Step Up or the Learning Store
October 15 November 30 January 4 February 16	March 2 April 19 May 14 May 25 See Grad Board in Student Services to check your on-going Grad Eligibility Status
October 19, 2009 – October 23, 2010	Book your Grad Photo Sitting Appointment (see flyer for cost for proofs; composite poster, grad stage picture, and folder) after paying at Accounts. Only students eligible to graduate will be allowed to book an appointment.
November 16-20	Previously scheduled Grad Photo Appointments Ken David Room 12:30 PM – 8:15 PM
January	Study for all final school and Diploma Exams
January	Check second semester courses to see if you are on the right track – check into Step Up and the Learning Store offerings if necessary
February 12, 2010	Last Day to pay all school fees, grad fees and to apply to be on the Grad Commencement List
February 16-20	Booking for Grad Photo Retakes or first time appointments and Grad Gown Sizing
March 4 -5, 2010	Grad Photo Appointments
March 16, 2010	Grad Fashion Show
April 12 - 28	Ticket Sales for Commencement and Banquet Accounting Payment by cheque, debit card, VISA or Master Card

May 6, 2010 – May 20, 2010	Ticket sales (no cheques accepted after May 14, 2010)
April 12, 2010 – May 20, 2010	Banquet Seating
May 17, 2010 – May 20, 2010	If there are Commencement tickets left after May 14, 2010 tickets will be sold to students on waiting list on a first come basis.
May 26, 2010	Compulsory Grad Meeting and Fun Awards Block 4 Distribution of Gowns, Caps, V-Stoles
May 27, 2010	Commencement Ceremony Rush Seating Doors 6:00 PM. Ceremony 7:00 PM No Tickets Sold at the Door
May 27, 2010	All grad gowns and V- Stoles must be returned after the Commencement Ceremony
May 28, 2010	Banquet and Dance Reserved Seating Doors 5:15 PM Dinner 6:30 PM sharp
June 1, 2010-June 2, 2010	Gowns returned late (\$10.00 shipping and handling fee required)
June 16, 2010 – June 28, 2010	Pick Up of grad composite poster, stage picture, certificate, etc. in Student Services

- ✓ **See Grad Board in Counselling to monitor your Grad Eligibility Status**
- ✓ **Please check SchoolZone (under Resources), Voyageur News and the M.E. LaZerte Website for Grad News Updates**

For further Information

Please contact

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780 408-9800, Ext. 2246

**M.E. LaZerte High School
Class of 2010
Graduation Photos**

Lifetouch is Proud to Be Your Official Graduation Photographer

Book Appointment October 19-23 Lunch Hour Atrium

All Graduation Portraits Are By Appointment Only

Photo Dates: November 16 – 20, 2009

LOCATION: Ken David Room

Payment is requested at appointment booking. No payment, No Appointment.
Cheques are payable to M.E. LaZerte School. Gown sizing will take place at booking.
Please bring your ID

<p><u>Option A</u> \$40.00</p> <ul style="list-style-type: none"> ➤ Grad portrait sitting – 4x5 proofs ➤ Yearbook & Wall Composite Photo ➤ 16x20 Color Composite Copy ➤ Grad Certificate ➤ Attendance at Commencement ➤ Commencement Folder ➤ 1-4x6 Receiving Certificate Photo 	<p><u>Option B</u> \$29.00</p> <ul style="list-style-type: none"> ➤ Grad Portrait Sitting – 4x5 proofs ➤ Yearbook & Wall Composite Photo ➤ 16x20 Color Composite Copy ➤ Not attending Commencement ➤ NOT CROSSING THE STAGE
<p><u>Option C</u> \$21.00</p> <ul style="list-style-type: none"> ➤ Yearbook & Wall Composite Photo ➤ 16x20 Color Composite Copy ➤ Grad Certificate ➤ Attendance at Commencement ➤ Commencement Folder ➤ 1-4x6 Receiving Certificate Photo 	<p><u>Option D</u> \$6.00</p> <ul style="list-style-type: none"> ➤ Yearbook & Wall Composite Photo Only ➤ 16x20 Color Composite Copy ➤ Not attending Commencement ➤ DOES NOT INCLUDE PROOFS ➤ NOT CROSSING THE STAGE

By choosing Option A or B graduates will receive 16 to 18 proofs for viewing along with complete ordering information for your finished grad portraits within three weeks of your sitting.

Proofs are colour balanced for facial tones but are not retouched as your finished portraits will be. Information and price lists for picture packages will be with your proofs. Proofs are yours to keep.

Only Option A or B will allow you to order portrait packages.

Formal Poses are portraits taken in a grad gown with the added variety of a cap, diploma and roses for the ladies. Men must wear a white dress shirt and tie. Contemporary poses are casual photos with a variety of colourful backgrounds and props. Bring your own sports props, musical instruments for that added touch.

(Any questions about the above packages, contact: M. Sereda, 780-408-9800, Ext. 2127)